



## Training Information



### Iowa Law Enforcement Academy

Bldg. 4640 - Burma Road, 7105 NW 70th Ave, Johnston, IA

**November 21-22, 2022 8:00am-4:00pm**

### Evidence Storage and Management: Operations and Best Practices

**Register at: Evidence Storage and Management  
or at [www.on-targetsolutionsgroup.com](http://www.on-targetsolutionsgroup.com)**

**Who should attend:** This seminar is designed for both civilian/sworn personnel with custodial duties and those responsible for the management of these functions including supervisors and executives. Agency size often impacts involved storage variables - presented materials can identify employable options to preserve evidence integrity from unwarranted courtroom challenges.

These often out of sight - out of mind minutia level duties, if neglected, have insidious damage potentials. Criminal prosecution efforts combined with an agency's public reputation can be damaged. Numerous media reports indicate the careers of executives and assigned personnel have repeatedly been damaged for failing to continuously and appropriately manage this assignment.

Systematic evidence storage duties are often assigned with little or no functional training. The involved transactional procedures require efforts uncommon to other business type storage facilities. This two-day non-legal best practice course is designed for managing a professional evidence storage operation.

**Topics Include:**

- Gatekeeper/Right of Refusal Concepts
- Safety Aspects
- Integrity Packaging
- Storage Area Security
- Critical Documentation - Whys
- Internal Integrity and Audit
- Professional Advancement
- Management
  - Personnel
  - Access Control
  - Error Response
  - Malfeasance
  - Agency Confidence

**On-Target Solutions Group, Inc.**  
**P.O. Box 491 Yorkville, IL 60560**  
**815-545-1609**

*"I learned a lot of information that will improve my department.; evidence intake/evidence storage system and policies. Provided and illustrated, very well prepared. Obviously came from several years/decades of experience and work". Chief Jim Fouts, Anawa PD*

*"Thank you for the great class today. I appreciate the real world experience that you brought to the class. I think the class is going to give me a solid foundation on which to start out the right way and not have to try and break any bad habits". Nathan Sanow, Lead Evid. Tech., Ames PD*

*"Very informative and wanted to be sure he covered the things that all class members were at the class to find out! Engaging and knowledgeable instructor who make class entertaining as well as applicable to everyday evidence issues. Resources given are very helpful!" Evid. Custodian Tess Howard, ISU Public Safety*

**Fee \$295.00**

(\$275.00 if 3 or more from same agency)